

## Engagement Guidelines

Ngāti Rārua are a Treaty partner to the Crown and therefore the Crown has an on-going responsibility to regularly engage with Te Rūnanga o Ngāti Rārua on a range of functions and projects. While many organisations consult to fulfil their legal obligations, building positive relationships that are based on trust and confidence will facilitate the most effective and genuine engagement.

The following guidelines have been prepared to assist those seeking to consult or engage with Ngāti Rārua on environmental management matters.

### 1. Principles for engagement

<p><b>Kotahitanga</b></p> <p>Unity. While people may hold diverse views, it is important to identify a shared sense of purpose that contributes to positive outcomes for all.</p>	<p><b>Wairuatanga</b></p> <p>Encouragement and promotion of spirituality and connections that we all share with Te Ao Tūroa, supporting a unified and holistic approach.</p>	<p><b>Mana ki te mana</b></p> <p>‘Chief to Chief’. Dedicate staff to engagement that are of a similar status to those being engaged with. Refer Section 4: <i>The four tiers of engagement</i> for further information.</p>	<p><b>Mana motuhake</b></p> <p>Respect for the independence of parties and their respective roles, responsibilities and mandates.</p>
<p><b>Rangatiratanga</b></p> <p>Recognition of the status of Ngāti Rārua as a Treaty partner.</p>	<p><b>Whakamana i te tangata</b></p> <p>Respect, understanding and support of Māori tikanga and kawa.</p>	<p><b>Manaakitanga</b></p> <p>Mutual respect, working together with fairness and integrity.</p>	

### 2. Best practice protocols

#### *Begin engagement as early as possible*

The need to engage early in the process cannot be emphasised enough. This allows sufficient time to gain a greater understanding of one another’s expectations and aspirations. It also enables identification of good process, based on understanding of one another’s priorities and available resources.

#### *What is the kaupapa?*

- Clearly define the intended purpose of your engagement and what you want to achieve.
- Provide sufficient, tailored information for us to understand the proposal. Maps, diagrams and plans are useful tools.
- Be clear about the scope of input you seek from Ngāti Rārua. Are you informing us of something that is happening but do not need a response? Consulting to gain our feedback on a proposal? Wanting to collaborate on an issue and co-design solutions together?
- Include any relevant timeframes.

#### *What is the significance of the kaupapa to Ngāti Rārua?*

Provide an initial assessment of the potential significance of your proposal to Ngāti Rārua. To assist with this you can:

- Review [Poipoi Te Ao Tūroa](#) to gain an understanding of the values, priorities and aspirations of Ngāti Rārua with respect to environmental management. Assess your activity or proposal against this document; listing any huanga and/or tikanga relevant to your proposal, along with the measures you are taking to mitigate effects on these matters.
- Detail any impacts your activity or proposal may have on statutory acknowledgement areas. Refer to the list of Ngāti Rārua statutory acknowledgements at Appendix A of Poipoi Te Ao Tūroa - the full text and maps for all Te Taihu Statutory Acknowledgements can be found [online](#).
- You may also find helpful information on the [Ngāti Rārua website](#).

*A kaupapa that is highly significant to Ngāti Rārua will require more concentrated effort and involvement.*

#### Get in touch

Send us an email outlining your kaupapa and how it affects Ngāti Rārua. Where you are consulting multiple iwi organisations, we welcome emails that include all parties.

If you haven't met the person you are contacting before, or the kaupapa is quite significant or new, you may want to consider a quick introductory phone call and then follow up with a detailed email.

Kanohi ki te kanohi (face to face) meetings are the traditional way of engaging with iwi and are particularly appropriate where there are new relationships, large scale projects and/or multiple agencies and iwi authorities involved. Ngāti Rārua has a large rohe and we appreciate being given the opportunity to join meetings by video conferencing wherever possible, to reduce the amount of time needed for travel.

*Ngāti Rārua will determine the level and type of engagement that is appropriate for the kaupapa, and may decline requests to meet kanohi ki te kanohi should they deem it unnecessary.*

### 3. Ngāti Rārua Engagement Response Framework

Te Rūnanga o Ngāti Rārua will participate in engagement processes lead by others on a case-by-case basis, taking into account:

- The priorities, values, objectives and/or policies set out in the Ngāti Rārua Environmental Strategy, [Poipoia Te Ao Tūroa](#), and other Rūnanga strategies and documents; and
- Our resourcing capacity and capability

	Level of participation sought by Ngāti Rārua	Description
1	<b>Co-development</b> (Collaborate)	Partnership in each aspect of decision making, including development of alternatives and identification of the preferred solution. Co-design values, issues, outcomes. Attend hui.
2	<b>Remote reviewer</b> (Consult)	Receive briefing information to review. Provide feedback by phone or email.
3	<b>Kept in the loop</b> (Inform)	Receive progress updates by email for key milestones. Receive notice by email of outcomes/results.
4	<b>No further engagement required</b>	Do not require any further communication on this project

### 4. The four tiers of engagement

Like most government organisations and other iwi authorities, Te Rūnanga o Ngāti Rārua has a structure that includes governance, management and operations staff. Across all of this are the Ngāti Rārua whānau members. The table below has been prepared to help make it easy for you to see who you need to contact.

Your position	The nature of the engagement	Te Rūnanga o Ngāti Rārua contact person
<b>Mayor/Minister Elected Councillor</b>	New formal Treaty relationships and legislative obligations	Chair, Board of Trustees
<b>CEO, General Manager, Head of Government Department</b>	Existing relationships, formal business or financial relationships	Pou Whakahaere (CEO)
<b>Senior Manager</b>	Strategic planning, project management	Pou Taiao (Environmental Manager) or assigned staff member
<b>Operational staff, contractor</b>	Development proposals, consent applications, external consultations, capital works and maintenance.	Pou Taiao (Environmental Manager), or assigned staff member, or mandated whānau member (if known)